

**National Park Service  
Department of Interior**

**Natchez Trace Parkway  
Mississippi/Alabama/Tennessee**



---

# **Special Use Construction Permit**

## **General Information for Construction Permits Natchez Trace Parkway**

### **DESCRIPTION**

A Construction Permit (CP) is a type of Special Use Permit (Form 10-114) issued by the Natchez Trace Parkway (Parkway) authorizing a government agency, public utility, or an individual to utilize Park lands or waters in the lawful exercise of a right or privilege concerning the construction of public and private roads or the installation of utilities. Construction Permits are only granted if a lawful right exists, such as a deed reserved easement.

A CP must be obtained from the Parkway before any construction activity can occur on Park lands within a deed reserved easement or right-of-way. This includes the installation of utilities and road construction. All construction activity must occur within the geographic limits of the deed reserved easement and construction equipment is not allowed to trespass outside of the easement.

### **DEED RESERVED EASEMENTS**

Deed reserved easements are property rights held on Parkway lands by public road system entities, utility companies, and private landowners adjacent to the Parkway. These deeded easements generally function as right-of-ways. The easements are recorded in the chancery clerk's office in the respective county in which the easement is geographically located.

### **UTILITY PLACEMENT SPECIFICATIONS**

- Utilities may only be placed within road right-of-ways or within deed reserved utility easements.
- All utilities to be placed along a public road right-of-way must be placed in the managed corridor of the road.
- Utilities may not be placed in previously undisturbed ground and no woody vegetation can be disturbed.
- Utilities may be installed by either trenching or boring methods with a depth that reasonably protects the utility from damage or ensures that the utility is not a safety hazard.
- When trenching, utilities must be installed a minimum depth of 3' with metal warning tape installed 1' above utility.
- Utilities installed within public road right-of-ways should be placed within 10' of edge-of-pavement. However, if boring is necessary to avoid bridge structures, the boring must occur 10' from the outermost extent of the bridge. Therefore, the utility will be placed within 10' of pavement edge except in the vicinity of the bridge.
- When installing a utility along a public road that crosses under the Parkway motor-road, trenching is allowed along the extent of the project as long as the bridge structure will not be damaged. Otherwise, the utility must be installed under the Parkway motor-road by boring 10' from the outermost extent of the bridge, while trenching is used for the remainder of the project.
- If the utility will cross the motor-road at-grade, either within a road right-of-way or a deed reserved utility easement, boring is required. However, in these cases, trenching is allowed up to the base of the Parkway motor-road shoulder.
- Bores under the Parkway motor-road must be at a minimum depth of 6'.

## **PROCESSING TIME**

The average processing time for an approved construction permit is two to three months. Incomplete application forms or those lacking sufficient detail/map will not be processed. CP processing steps are as follows:

- Parkway staff evaluates the impact of the proposed construction activity on the Parkway. If the impact is acceptable, a permit is prepared with the concurrence of the State Historic Preservation Office.
- Permit is sent to applicant for signature.
- Applicant returns the signed permit to the Parkway Superintendent for authorization signature.
- Superintendent returns copy of authorized permit to applicant. No construction work may occur until an approved construction permit has been issued.

## **LIABILITY INSURANCE AND PERFORMANCE BOND**

- Liability insurance in the amount of \$1 million per occurrence/\$3 million aggregate for liability insurance is the default requirement. Changes in these amounts can be discussed for non-standard projects that are especially large or small.
- Performance bonds may be required to guarantee compliance with permit conditions or to reimburse the Parkway for damage to resources or facilities as a result of the permittee's activities.
- The bond amount is based on the cost of deconstruction, cleanup, or repair for any potential damage.
- The requirement for a bond will be discussed on an individual basis depending on the project type

Internal Agency Use
PEPC: _____
Parkway Section: _____
Milepost: _____ District: _____
Start: _____

**A. Primary Project Information:**

Applicant Name:	Greg Higginbotham – County Administrator
Company/Organization Name:	Madison County
Street Address:	125 W. North Street
City:	Canton
State:	MS
Zip Code:	39046
Contact Name:	Greg Higginbotham
Telephone Number:	601-855-5502
Email Address:	<a href="mailto:greg@madison-co.com">greg@madison-co.com</a>
Project Title:	Lost Rabbit Entry Maintenance
Project Location:	Natchez Trace at West Florida Boulevard
Parkway Mile Marker (nearest tenth):	107.8
Section/Township/Range and/or GPS coordinates:	32° 27' 52.69"N 90° 03' 38.38"W
Street:	West Florida Boulevard
City:	Madison
County:	Madison
State:	Mississippi
Other geographic information (i.e., landmarks):	The project area will begin at the city limits of Madison and continue along West Florida Boulevard into the unincorporated area of Madison County.

**Description of Proposed activity:**

The Madison County Board of Supervisors is requesting permission to cut down multiple dead pine trees immediately adjacent to West Florida Boulevard within the limits of the NPS’s right of way for the Natchez Trace Parkway to preserve residential and commercial property while ensuring emergency response vehicle access to the Lost Rabbit development is not restricted due to fallen trees obstructing the road.

The trees to be felled have been identified by an arborist and all work will occur within 10 feet of each side of the road.

**Support equipment (list all equipment) need to accomplish the activity or project:**

**B. Location Map of Proposed Work:**

Attach a map that includes the following:

- Parkway boundary and motor-road
- Scale bar
- North arrow
- Alignment of proposed work

Is the project in 100 or 500 year floodplain or flash flood hazard area?  Yes  No

**C. Detailed Drawing of Proposed Work:**

Attach a drawing that includes the following:

- Parkway boundary
- All dimensions and labels necessary for illustrating technical aspects of project for example:
  - installation depth
  - distance from road edge
  - construction extent

**D. Contractor Information** (leave blank if not contracted):

Name:	
Address:	
Telephone:	
Fax:	
Email:	

**E. Project Information** (check applicable):

- Utility (power line; water line etc.)
- Public Road
- Private Road
- Other-Tree Removal

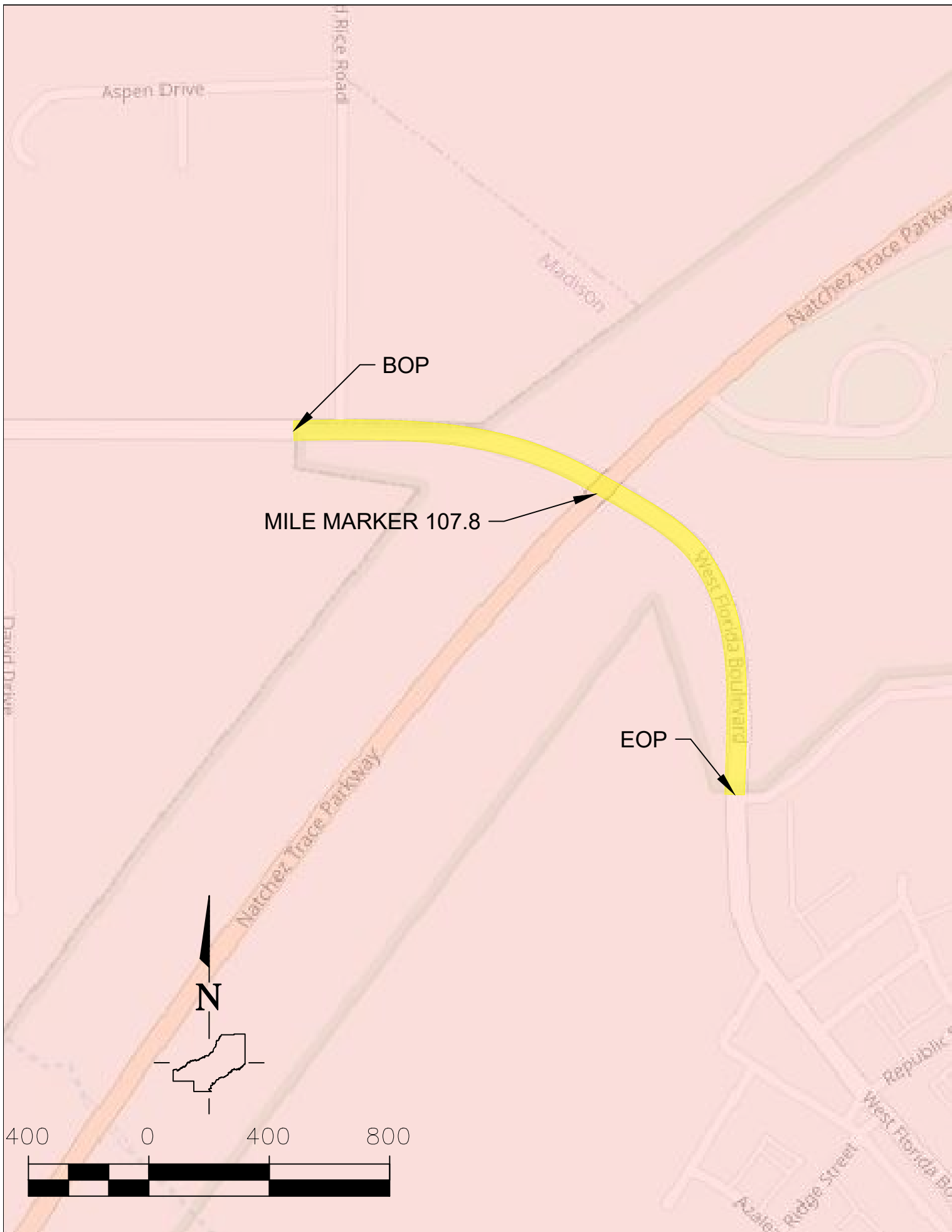
**F. Construction Level** (check applicable):

- New Construction – Permanent
- New Construction – Temporary
- Replacement/Maintenance/Rehabilitation/Removal
- Other (please explain below):

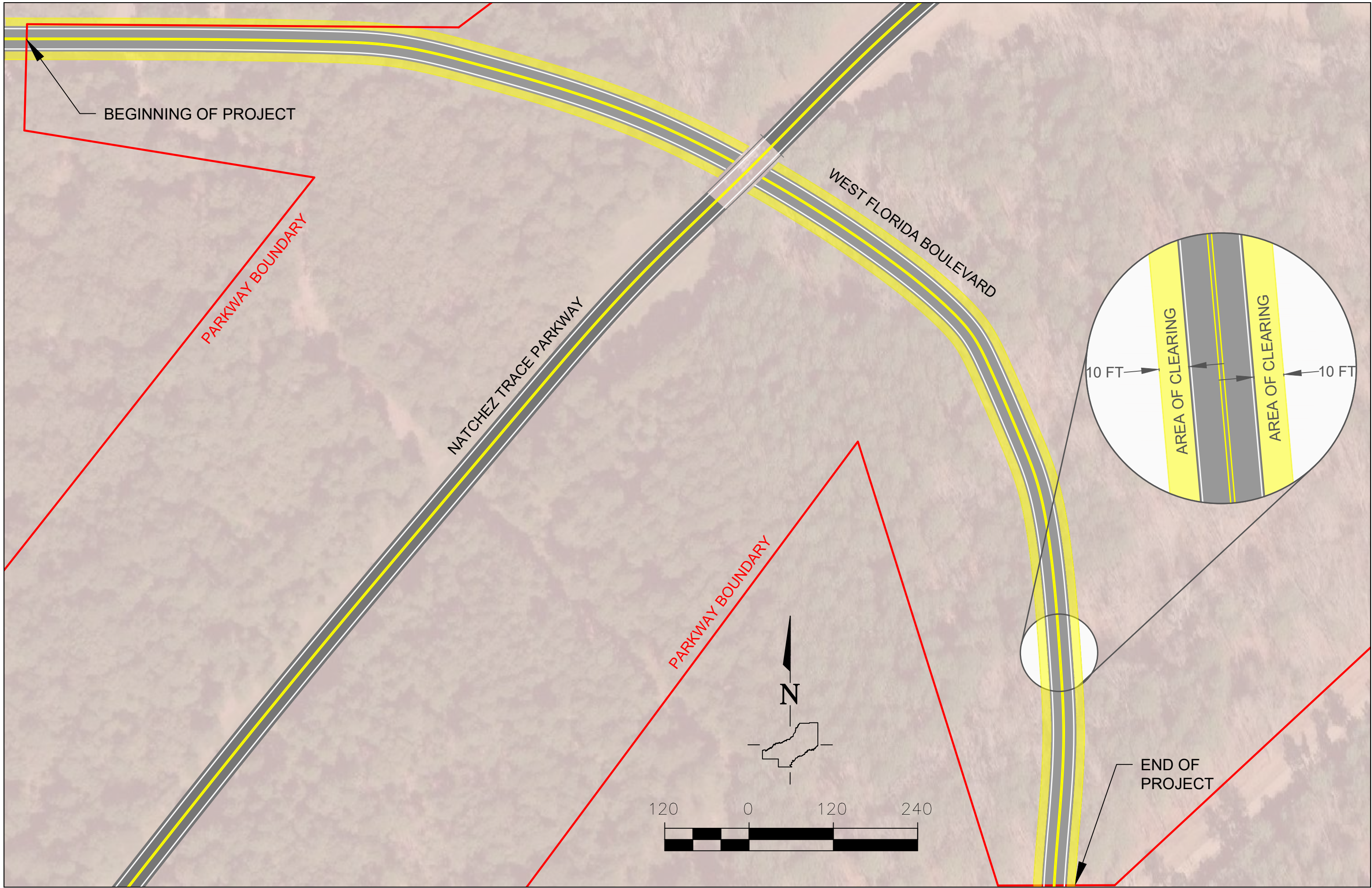
Clearing of dead pine trees

**G. Legal Basis of Location:**

- Within deed-reserved or National Park Service issued right-of-way
- Within the public road right-of-way
- Within deed-reserved private access easement
- Other (please explain below):







BEGINNING OF PROJECT

PARKWAY BOUNDARY

NATCHEZ TRACE PARKWAY

WEST FLORIDA BOULEVARD

PARKWAY BOUNDARY

END OF PROJECT

10 FT

AREA OF CLEARING

AREA OF CLEARING

10 FT

120 0 120 240

N